

Board of Selectmen
Extension 109
Town Administrator
Extension 109
Town Accountant
Extension 120
Town Clerk
Extension 114
Tax Collector
Extension 113
Treasurer
Extension 112 or 110
Board of Assessors
Extension 111
Land Use Office
Extension 117
Planning Board
Extension 121
Conservation Commission
Extension 115



TOWN OF ASHBURNHAM

*Town Hall, 32 Main Street
Ashburnham, Massachusetts 01430*

OFFICE OF THE TOWN ADMINISTRATOR

Animal Control
Board of Health
Building Commission
Conservation Commission
Council on Aging
Cultural Council
Electrical Inspector
Gas & Plumbing Inspector
Historical Commission
Municipal Planning
Parks & Recreation
Planning Board
Zoning Board of Appeals

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TOWN ADMINISTRATOR'S REPORT December 3, 2012

Town Administrator's reports are available on line at <http://www.ashburnham-ma.gov>

TOWN COMMITTEES

Currently there are (2) openings on the Conservation Commission, (2) on the Council on Aging Board, (1) on the Capital Planning Committee, (1) Advisory Board, (1) Parks and Recreation, and (1) on the Board of Assessors. These are listed on the Town's website under Volunteer Opportunities. Also, we are looking for interested parties to serve on the Cable Advisory Board.

CONSERVATION AGENT

Maureen Pollock has accepted the position of Conservation Agent her projected start date of December 10, 2012.

AWRSD NEGOTIATIONS

I met with the negotiation team on Wednesday the 28th of November. The Committee has set up a series of preliminary meetings to develop a strategy for bargaining with the AWTa.

DPW

GCG our engineering firm has contacted the Mass DOT to review the status of the engineering on RT101 South. We are awaiting call back from GCG.

CODE RED

Chief Barrett has been informed that due to damages sustained by hurricane Sandy the reverse 911 service form the sheriff's department is done. I have contracted with code red services for 6 months to start January 1, 2013, with cost to be shared with the different town departments.

FIRE CHIEF CONTRACT

I have started contract discussions with Chief Zbikowski.

FY14 BUDGET

Departments submitted budgets November 28th. Once input into system I will begin department review.

VMS BUILDING

The Hazardous Material (Asbestos) inspection is completed and we are awaiting the results.

OLD FIRE STATION

One bid was received late on November 28th. Per statute bid must be refused. I will discuss with Board on how to proceed on Monday night.

ACCOUNTANT

On Tuesday the 27th of November the BOS, Sylvia Turcotte, Paul Pollastri, and myself interviewed two candidates. The Board will vote on Tanya Gaylord from Spofford NH for the position.

EQUIPMENT STORAGE

At last meeting a resident asked a question about where town equipment storage, both in summer and winter.

Public Safety Building

Police

<u>Equipment</u>	<u>Summer</u>	<u>Winter</u>
All cruisers	under carport	under carport
Boat,	Outside	Under overhang at the MGB
Firearms/equipment trailer,	Outside	Under overhang at the MGB
Radar trailer,	Outside	Under overhang at the MGB
Emergency light trailer,	Outside	Outside
Sign board stored outside.	Outside	Outside

Fire

<u>Equipment</u>	<u>Summer</u>	<u>Winter</u>
Engine 1, Engine 2, Engine3	Inside	Inside
Forestry 4, Forestry 5,		
Old Engine 4 (assoc 1929)		
Ambulance 1, Medic 1, Ladder 1		
Tanker 1, Zodiac Boat		
Mid State 500 gallon Foam Trailer	Inside	Inside
Aluminum Boat, Hovercraft	Outside	Inside
2 ½ Forestry ,Special operations Trailer	Out side	Out side
Humvee (assoc. awaiting Legislation)	Out side	Outside

DPW, Water and Sewer

<u>Equipment</u>	<u>Summer</u>	<u>Winter</u>
Grader	Outside	Outside
Emergency Trailer	Outside PSB	Outside PSB